

# APPLICATION GUIDELINE FOR THE GRADUATE SCHOOL OF AGRICULTURE, FORESTRY AND FISHERIES IN 2024

## (Special Selection for International Students)

### Purpose of Research and Education

Our graduate school awards degrees to students who have advanced expertise in plant production science, animal science, local business, food distribution, aquaculture, production activities relating to food innovation, food and health as well as those fields that are underlying them, such as local environmental characteristics, sub-tropicalization, forestry management, disaster prevention, fishery resources and local ecology; the ability to propose solutions to challenges; and the practical skills to execute these solutions. We also nurture in our graduates the practical skills to identify problems in the farming, livestock, forestry and fishery industries and the food industry and to present solutions as leaders in the local community.

### Organization

Major	Course
Agriculture, Natural Resources and Forestry	Plant Production Science
	Animal Science
	Forest Management
	Food and Agricultural Economics
Food Innovation Science	Food Science
	Advanced Life Science
	Microbiology and Fermentation Technology
Field Environment Science	Aquatic Biological Science
	Environmental System Science
Fisheries Resource Science	Aquatic Bioresource Science and Technology
	Aquaculture
	Environmental and Conservation Sciences
	Marketing and Management in Fisheries

## **Admission policy**

To develop talents as described in the educational goal, the graduate school welcomes students who meet the following conditions:

### **Graduate School of Agriculture, Forestry and Fisheries**

We welcome applicants with sufficient academic skills in the science of agriculture, animal husbandry, forestry science, fisheries science and related subjects who grapple with unknown things spontaneously and enthusiastically; and those who are greatly interested in the promotion of agriculture, livestock, forestry, fishery and food industries as well as regional revitalization.

#### ○ **Agriculture, Natural Resources and Forestry**

We welcome applicants with sophisticated knowledge and skills in agriculture, forestry and livestock industries, the production environment around them and their relationships with human society; and those who are willing to grapple with the problems relating to regional revitalization through the production, processing and distribution of agricultural, forestry and livestock products.

#### ○ **Food Innovation Science**

We welcome applicants with sufficient academic skills in sophisticated life sciences and materials science who are capable of grappling with the unknown spontaneously and enthusiastically; and those who are greatly interested in the life phenomena of terrestrial and aquatic life and microorganisms, food safety, food function and fermentation.

#### ○ **Field Environment Science**

We welcome applicants interested in understanding the environment, life and the relationship between them for both terrestrial and aquatic fields; and those who are willing to utilize such knowledge to grapple with the problems relating to agriculture, fishery, environmental conservation and disaster prevention/mitigation of the Kuroshio Current affected area. This sea-land area includes the Nansei Islands and southern Kyushu, which is one of the most important food producing regions in Japan.

#### ○ **Fisheries Resource Science**

We welcome applicants with sufficient academic skills in fishing technology, bioresources and environmental chemistry who are also interested in understanding the relationship between the environment/life and human society scientifically; and those who are willing to establish sustainable fisheries and grapple with the problems of fishing technology, aquaculture technology, fishery resources management technology and fishing ground conservation technology.

## Important dates of the Graduate School Enrolment Examination

### ○ Early application (Special Selection for International Students)

Procedure	Schedule
Application Eligibility Screening	May 22 (Mon.) ~ 25 (Thu.), 2023
Application submission	June 19 (Mon.) ~ 22 (Thu.), 2023
Enrolment examination	August 24 (Thu.), 2023
Announcement of the selection results	September 20 (Wed.), 2023
Enrolment procedure	September 27 (Wed.) ~ 28 (Thu.), 2023

### ○ Late application (Special Selection for International Students)

Procedure	Schedule
Application Eligibility Screening	October 30 (Mon.) ~ November 2 (Thu.), 2023
Application submission	November 27 (Mon.) ~ November 30 (Thu.), 2023
Enrolment examination	January 17 (Wed.), 2024
Announcement of the selection results	February 13 (Tue.), 2024
Enrolment procedure	February 27 (Tue.) ~ February 28 (Wed.), 2024

## **[ Special Selection for International Students ]**

### **I Number of students to be admitted**

The number of students to be admitted for both early and late applications will be a non-determined number amounting to several in each respective course.

### **II Eligibility requirements for application**

Applicants eligible for the Special Selection for International Students are foreign nationals (who already have or are expected to have the status of residence necessary for enrolment) and have one of the following qualifications:

- 1) have graduated or are expected to graduate from a university by March 2024.
- 2) have received or expected to receive a bachelor's degree by March 2024 in accordance with the stipulation in Paragraph 7, Article 104 of the School Education Law.
- 3) have completed or are expected to complete by March 2024 a sixteen-year school education program abroad.
- 4) have completed or are expected to complete a sixteen-year school education program in a country other than Japan by completing a correspondence course conducted by a school in the said country while residing in Japan.
- 5) have completed or are expected to complete in Japan by March 2024 a foreign university curriculum which certifies that graduates have completed a sixteen-year school education program of the foreign country provided by an educational facility whose curriculum has been accredited separately by the Ministry of Education, Culture, Sports, Science and Technology.
- 6) have completed on or after the date designated by the Ministry of Education, Culture, Sports, Science and Technology or are expected to complete by March 2024 an advanced professional course designated separately by the Ministry at a higher vocational school (only those that provide courses 4 years long or longer and meet other qualifications designated by the Ministry).
- 7) have been designated by the Ministry of Education, Culture, Sports, Science and Technology (Notification No.5 of the Ministry of Education, Science and Culture of 1953).
- 8) have been recognized by the Graduate School through the Special Application Eligibility Screening as having scholastic ability equal or higher than that of university graduates and will be 22 years old at the end of March 2024 (See the 'Note' below).
- 9) have completed a curriculum of 3 years or longer (including one in which graduation credits are attainable by completing a correspondence course provided by an overseas school while residing in Japan and one provided by an overseas educational institution given the status of an educational institution in the education system of the foreign government and designated by the foregoing qualification (5)) at an overseas university or other educational institution (but only those whose educational and research activities and overall status have been recognized by the government of the foreign country or personnel certified by related government agencies or designated separately as such by the Ministry of Education, Culture, Sports, Science and Technology) and been accorded a degree equal to bachelor's degree.

(Note) The Special Application Eligibility Screening mentioned in the foregoing qualification (8) assesses if applicants who have graduated from a junior college, technical college, specialized training college, schools of miscellaneous category or from other types of educational institutions, but not graduated from a university, have academic abilities equal or higher than those of university graduates. If this method is chosen, a special pre-screening is necessary.

### III Application Eligibility Screening

#### 1. Special Application Eligibility Screening mentioned above (8)

Category	Submission period ( <u>deadline</u> )	Results dispatched
Early app.	May 22 (Mon.) ~ <u>25 (Thu.) , 2023 17:00</u>	June 5 (Mon.) , 2023
Late app.	October 30 (Mon.) ~ <u>November 2 (Thu.) , 2023 17:00</u>	November 20 (Mon.) , 2023

##### 1) Inquiry into application eligibility

Applicants who apply under (8) must undergo the pre-screening of application eligibility. Obtain an Application Form for Application Eligibility Screening at the Admission Office, Graduate School of Agriculture, Forestry and Fisheries before the submission deadline for the application eligibility screening.

In case you request the form by postal mail, choose a registered express letter, write in red "Request for an Application Form for Application Eligibility Screening of the Graduate School of Agriculture, Forestry and Fisheries" on the front of the envelope, enclose a self-addressed envelope (240×332mm with stamps worth 380 yen (any changes in this amount will be applicable.) ) and dispatch it in a timely fashion so that it arrives by the deadline for the application eligibility screening.

##### 2) Submission of documents

Submit all the documents together required by the Graduate School and listed in section (4) below to the Admission Office, Graduate School of Agriculture, Forestry and Fisheries before the submission deadline of the application for the application eligibility screening (9:00~17:00).

If you decide to submit the documents by postal mail, choose a registered express letter, write in red "Application Form for Application Eligibility Screening of the Graduate School of Agriculture, Forestry and Fisheries enclosed" on the front of the envelope and dispatch it in a timely fashion so that it arrives by the deadline for the application eligibility screening.

##### 3) Notification of pre-screening results

The screening results will be mailed to the applicant.

4) Documents to be submitted for the application eligibility screening

	Documents	Note
①	Application Form for Enrolment Examination Application Eligibility Screening	• Use the form prescribed by the Graduate School
②	Resume	• Use the form prescribed by the Graduate School
③	Statement of purpose	• Use the form prescribed by the Graduate School (in about 500 words)
④	Academic transcript and certificate of graduation from the school the applicant graduated most recently	• must be sealed by the issuer (sealing unnecessary if written on antitamper paper)
⑤	Activity report	• Detailed description of activities in education and research and operational experience including achievements (e.g. research paper, technical report, patent, utility model, and others as well as reference materials)
⑥	Return envelope	• Enclose a self-addressed (with zip code) 120×235mm envelope with 344-yen (any changes in this amount will be applicable.)worth of stamps pasted on it.

#### IV Documents to be submitted

Type of document	Remarks
① Application form, resume, admission ID card for the examination, photograph	<ul style="list-style-type: none"> <li>• Fill in the form prescribed by the Graduate School.</li> <li>• Paste in the specified area on the application form a (shoulder-up, no-hat, no head coverings) photograph (4cm×3cm) taken within 3 months before the application in which the applicant faces squarely to the front.</li> </ul>
② Payment record of application fee	<ul style="list-style-type: none"> <li>• The application fee is 30,000 yen. (Please note that you are responsible for the bank transfer charge.)</li> <li>• For details, see p.14~16.</li> </ul>
③ Statement of purpose	<ul style="list-style-type: none"> <li>• Use the form prescribed by the Graduate School and summarize in about 500 words.</li> </ul>
④ Certificate of graduation/prospective graduation	<ul style="list-style-type: none"> <li>• issued by the Dean of the faculty or the Chancellor of the university from which the applicant graduated or is expected to graduate.</li> </ul>
⑤ Academic transcript	<ul style="list-style-type: none"> <li>• must be sealed by the issuer (sealing unnecessary if written on antitamper paper)</li> </ul>
⑥ Photocopy of the applicant's Residence Card or passport	<ul style="list-style-type: none"> <li>• If you are a foreigner living in Japan, submit a copy of your Residence Card with the status of residence certified on it by the head of the municipality.</li> <li>• If you are foreigner living abroad, submit a copy of your passport.</li> </ul>
⑦ Letter of acceptance	<ul style="list-style-type: none"> <li>• prepared by your expected supervisor on the form prescribed by the Graduate School.</li> </ul>
⑧ Statement of research plans	<ul style="list-style-type: none"> <li>• Summarize the research you will conduct at the Graduate School in about 1,000 words (format unspecified).</li> </ul>
⑨ Mailing label	<ul style="list-style-type: none"> <li>• Fill in the form prescribed by the Graduate School.</li> </ul>
⑩ Return envelope	<ul style="list-style-type: none"> <li>• Enclose a self-addressed (with zip code) 120×235mm envelope with 344-yen (any changes in this amount will be applicable.) worth of stamps pasted on it.</li> </ul>

(Note 1) If the documents to be submitted are written in a language other than Japanese or English, official translations must be also submitted along with the original.

(Note 2) Obtain the application forms prescribed by the Graduate School for the documents #①, ②, ③ and ⑦ from your expected supervisor by email. If you have difficulty obtaining these documents, contact the Admission Office, Graduate School of Agriculture, Forestry and Fisheries.

## V Application procedure

### 1. Application period

Application	Submission period ( <u>deadline</u> )	Dispatch schedule (Note 1)
Early	June 19 (Mon.) ~ <u>22 (Thu.) 17:00</u> , 2023	August 1 (Tue.)
Late	November 27 (Mon.) ~ <u>November 30 (Thu.) 17:00</u> , 2023 (Note 2)	December 14 (Thu.)

(Note 1) Upon the reception of the application documents, an admission ID card will be scheduled to be dispatched during this period.

(Note 2) If you apply for the late application but have difficulty submitting the documents within the application period for any reason, inquire and consult in advance with your supervisor and contact the Admission Office, Graduate School of Agriculture, Forestry and Fisheries.

### 2. Place of submission

Submit the above documents together in person or by mail to by the specified date.

In case of postal mail, choose registered express letter and write in red "Graduate School of Agriculture, Forestry and Fisheries Enrolment Application Form enclosed" on the front of the envelope.

Address for postal mail: 1-21-24, Korimoto, Kagoshima, 890-0065, Japan

The Admission Office, Graduate School of Agriculture, Forestry and Fisheries

TEL : +81-99-285-3553 FAX : +81-99-285-3533

### 3. Special notice regarding the application

- 1) Before submitting your application, contact the instructor who you hope will be your supervisor (expected research supervisor).
- 2) Application and documents will not be accepted if they are deficient.
- 3) Once the application is accepted, any changes to the content or documents will not be allowed for any reason. The application fee will not be refunded.
- 4) If there is ambiguity, inquire at the place of submission stated above.



## VI Selection Method

### 1. Admission selection

The admission selection will assess and judge applicants comprehensively through an interview. However, in case the applicant is a recipient of a government-sponsored scholarship who is unable to be in Japan on the selection day and the Graduate School accepts his/her absence, he/she may be evaluated and judged comprehensively through an interview via the Internet, or other such method.

Submitted application documents will be used as the basic reference material for the selection.

### 2. Time and place of examination

#### 1) Early application

Type of examination	Date & time of examination	Place of examination
Interview	August 24 (Thu.) , 2023 14 : 00~	Faculty of Agriculture Kagoshima University (Note)

(Note) Details will be provided when the admission ID card is sent.

#### 2) Late application

Type of examination	Date & time of examination	Place of examination
Interview	January 17 (Wed.) , 2024 14 : 00~	Faculty of Agriculture Kagoshima University (Note)

(Note) Details will be provided when the admission ID card is sent.

### 3. Scoring

The interview will evaluate applicants into grades. If you fare extremely badly at this stage, you will not be admitted.

### 4. Interview

The 20-minute personal interview includes an oral examination.

### 5. Acceptance and rejection criterion

The content of the interview will be evaluated and judged comprehensively.

## 【 Common Items 】

### I Announcement of selection results

Only the ID numbers of the examinees who passed the examination will be posted on the front entrance of the main building of the Faculty of Agriculture and Joint Faculty of Veterinary Medicine and the front entrance of building No.4 of the Faculty of Fisheries. The acceptance notice will be sent to individuals who are accepted.

Category	Announcement date & time
Early app	September 20 (Wed.) , 2023 10:00 (schedule)
Late app	February 13 (Tue.) , 2024 10:00 (schedule)

The announcement will also be uploaded on the web site of the Graduate School of Agriculture, Forestry and Fisheries , Kagoshima University (<https://ace1.agri.kagoshima-u.ac.jp/agrifish>). Inquiry by telephone, e-mail, etc. will not be answered.

### II Enrolment procedure

The enrolment procedure must be completed during the enrolment procedure period. The details of the enrolment procedure will be sent with the acceptance notice.

#### 1. Enrolment procedure period

The enrolment procedure period is shown below. If you do not complete the enrolment by the end of this period, you will be regarded as having declined the acceptance.

Category	Enrolment procedure period
Early app	September 27 (Wed.) ~ 28 (Thu.) , 2023 17:00
Late app	February 27 (Tue.) ~ February 28 (Wed.) , 2024 17:00

#### 2. Enrolment fee

The enrolment fee is 282,000 yen (Any changes in this amount will be applicable.)

Tuition 1st semester 267,900 yen (535,800 yen/year) (any changes in this amount will be applicable.)

- 1) There is financial aid for applicants to exempt them from their application fee and/or tuition.

If an applicant withdraws from the university after applying for enrolment fee exemption/deferment, the applicant must immediately pay the enrolment fee.

- 2) Any changes in the tuition will be applicable.

**[ List of Major Advisory Professors ]**

**Agriculture, Natural Resources and Forestry**

Major	Course	Name of Professors
Agriculture, Natural Resources and Forestry	Plant Production Science	AKAGI Isao (agri) IKENAGA Makoto (agri) ICHITANI Katsuyuki (agri) KOZAI Naoko (agri) SAKAI Masao (agri) SAKAGAMI Jun-Ichi (agri) SAKAMAKI Yositaka (agri) SHIMIZU Katsuyoshi (agri) SHIMIZU Keiichi (agri) SHIMOTASHIRO Tomohide (agri) TAURA Satoru CHISHAKI Naoya (agri) PAKU Byoung-Jae (agri) YAMAMOTO Masashi (agri) YOSHIDA Riichiro (agri)
	Animal Science	IJIRI Daichi (agri) OOKUTSU Shoji (agri) OSHIMA Ichiro (agri) OHTSUKA Akira (agri) KAWABE Kotaro SHIMOGIRI Takeshi (agri) TAKAYAMA Koji (agri) MIYOSHI Kazuchika (agri)
	Forest Management	INOKURA Youji (agri) UGAWA Shin (agri) EIMURA Naoko (agri) OKUYAMA Yoichiro (agri) KAJISA Tsuyoshi (agri) TERAOKA Yukio (agri) TERAMOTO Yukiyoshi (agri) NISHINO Yoshihiko (agri) HATA Kunihiko (agri) MAKINO Kousuke (agri)
	Food and Agricultural Economics	LEE Jaehyeon (agri) SAKAI Norio (agri) YUTAKA Tomoyuki (agri)

## Food Innovation Science

Major	Course	Name of Professors
Food Innovation Science	Food Science	KATO Sanae (fish) KAMITANI Yoshinori (agri) KUMAGAI Momochika (fish) SAKAO Kozue (agri) SHINDO Jo (fish) HAMANAKA Daisuke (agri) MIYATA Takeshi (agri) WATANABE Yuka (agri)
	Advanced Life Science	OKAMOTO Shigehisa (agri) KAJIYA Katsuko (agri) KITAHARA Kanefumi (agri) KOMATSU Masaharu (fish) SHIOZAKI Kazuhiro (fish) TAKUMI Shota (fish) HANASHIRO Isao (agri) Mun'delanji C.M. VESTERGAARD (Mun'de) (agri) FUJITA Kiyotaka (agri) MINAMI Yuji (agri)
	Microbiology and Fermentation Technology	ISHIBASHI Matsujiro (agri) TAKAMINE Kazunori (agri) TAMAKI Hisanori (agri) TSURUMARU Hirohito (agri) NAKAMURA Masayuki (agri) FUTAGAMI Taiki (agri) YOSHIZAKI Yumiko (agri)

## Field Environment Science

Major	Course	Name of Professors
Field Environment Science	Aquatic Biological Science	ENDO Hikaru (fish) KUME Gen(fish) KODAMA Masafumi(fish) KOBARI Toru (fish) TERADA Ryuta MOTOMURA Hiroyuki YAMAMOTO Tomoko (fish)
	Environmental System Science	ITO Yuji (agri) KANDA Eiji (agri) SUEYOSHI Takeshi (agri) SUMOTO Hirofumi (fish) TSUTSUMI Eisuke(fish) NAKAMURA Hirohiko(fish) NISHI Ryuichiro (fish) NISHINA Ayako (fish) HIYAMA Hiroki (agri) HIRA Mizuki (agri)

## Fisheries Resource Science

Major	Course	Name of Professors
Fisheries Resource Science	Aquatic Bioresource Science and Technology	ANRAKU Kazuhiko (fish) ISHIZAKI Munechika (fish) EBATA Keigo (fish) OHTOMI Jun (fish) DOI Wataru (fish) VAZQUEZ ARCHDALE Miguel Federico (fish)
	Aquaculture	ISHIKAWA Manabu (fish) KOTANI Tomonari (fish) TASUMI Satoshi (fish) YOKOYAMA Saichiro (fish)
	Environmental and Conservation Sciences	UNO Seiichi (fish) OKUNISHI Suguru (fish) KOKUSHI Emiko (fish) YOSHIKAWA Takeshi (fish) YAMASAKI Masatoshi(fish)
	Marketing and Management in Fisheries	KUGA Mizuho (fish) SAKUMA Yoshiaki (fish) SANO Masaaki (fish) TORII Takashi (fish) SUZUKI Takashi(fish)

(Note) The affiliation of each professor is attached by (Fish): Faculty of Fisheries, or (Agri): Faculty of Agriculture.

How to pay the examination fee

Examination fee: 30,000yen

Please pay the examination fee by one of the following means.

**1. Payment at a convenience store (Please use this option only if you have access to a computer, smartphone, etc.)**

(1) Please refer to 『鹿児島大学検定料払込方法』 (How to pay the examination fee at Kagoshima University) on page 30 and make the payment. Note that the payer is responsible for paying the administrative fee.

(2) After payment, cut out the 『収納証明書』 (official receipt) portion of the 『入学検定料・選考料 取扱明細書』 (examination fee and the screening fee receipts) received at the cashier and attach it on the designated area of the 『検定料収納証明書貼付台紙』 (confirmation slip) .

(3) Payment period:

Early app : To 14:00, June 22, 2023

Late app : From August 27,2023 to 14:00, November 30, 2023

(For "Application through the website," one hour before the end of the payment period.)

**2. Payment by credit card (Please use this option only if you have access to a computer, smartphone, or other environment with a printer.)**

(1) Please refer to 『鹿児島大学検定料払込方法』 (How to pay the examination fee at Kagoshima University) on page 30 and make the payment. Note that the payer is responsible for paying the administrative fee.

(2) After payment, print out the 『入学検定料・選考料 取扱明細書』 (examination fee and the screening fee receipts) , cut out the 『収納証明書』 (official receipt) portion, and attach it on the designated area of the 『検定料収納証明書貼付台紙』 (confirmation slip) .

(3) Payment period:

Early app : To 14:00, June 22, 2023

Late app : From August 27,2023 to 14:00, November 30, 2023

**Refund of the examination fee, etc.**

The examination fee, etc., already received will not be refunded for any reason, except in the following cases.

(a) If you paid the examination fee, etc., but did not apply (did not submit the application documents, etc., or your application was not accepted).

(b) If you paid the application fee more than once by mistake.

Please refer to our website (<https://www.kagoshima-u.ac.jp/exam/henkan.html>) for information on how to apply for a refund.

The due date for requesting a refund:

Early app : July 28, 2023

Late app : January 31, 2024

Validity is determined by the date of postmark for mailed submissions and by the date of arrival for email submissions.

Please note that the applicant is responsible for paying the bank transfer fee for the refund, and the actual amount to be returned will be the amount after deducting the bank transfer fee. Also, the administrative fee for payment of the examination fee is not eligible for refund.

# How to pay the examination fee at Kagoshima University

You can pay the examination fee at convenience stores such as Seven-Eleven, Lawson, Ministop, and FamilyMart, or by credit card 24 hours a day.

Note that the payer is responsible for paying the administrative fee.

## 1 Application on the Website (by 2:00 pm on the due date)

Follow the instructions on the screen to enter the required information and obtain the number needed for payment.

<https://e-shiharai.net/>




- \*No amendments or cancellations can be made after the card payment is completed. Please check the details carefully before submitting your application.
- \*If you notice an input error after getting the number, please do not pay with that number but re-enter the information again to get a new number for payment.
- If you do not pay by the due date, the information you entered will be automatically cancelled.
- \*Please make a note of the number that is displayed on the confirmation screen.



## 2 Payment


### A payment at convenience stores




『払込票番号』(Payment slip No.) (13-digits)

●At the cashier  
Please tell the clerk that you are using the Internet Payment Service and hand over the printed 『払込票』(Payment slip) or give the 『払込票番号』(Payment slip No.).

The multi-copy machine is not used.



『お客様番号』(Customer No.) (11-digits)  
『確認番号』(Authorization No.) (4-digits)

To 

『各種サービスメニュー』(Services Menu)

『各種代金・インターネット受付』(Various fees and internet registration)


『各種代金お支払い』(Payment of various fees)

『マルチペイメントサービス』(Multi-Payment Service)

Enter your 『お客様番号』(Customer No.) and 『確認番号』(Authorization No.).

あなたと、コンビニに、  
**FamilyMart**

『お客様番号』(Customer No.) (11-digits)  
『確認番号』(Authorization No.) (4-digits)


To 

『代金お支払い』(Payment of fee)

『番号入力画面に進む』(Proceed to the number input screen)

Enter your 『お客様番号』(Customer No.) and 『確認番号』(Authorization No.).

### A payment with your Credit Card



Select 『クレジットカード』(Credit Card) as the payment method when you apply online.

Enter the credit card information.

All the information you entered will be displayed, and if it is correct, press 『確定』(Confirm).

After payment, please make sure to receive the 『入学検定料・選考料 取扱明細書』(examination fee and the screening fee receipts).

Please pay at the cashier within 30 minutes with the application ticket printed out at “Loppi” or “Famiport”. After payment, be sure to receive a copy of the 『入学検定料・選考料 取扱明細書』(examination fee and the screening fee receipts).

Payment is complete. Go to “e-shiharai” (<https://e-shiharai.net/>) and follow the instructions to print out the 『収納証明書』(official receipt).

## 3 Application

### Payment at a convenience store

After payment, cut out the 『収納証明書』(official receipt) portion of the 『入学検定料・選考料 取扱明細書』(examination fee and the screening fee receipts) received at the cashier and attach it on the designated area of 『検定料収納証明書貼付台紙』(confirmation slip)



### Payment by credit card

After payment, print out the 『入学検定料・選考料 取扱明細書』(examination fee and the screening fee receipts), cut out the 『収納証明書』(official receipt) portion, and attach it on the designated area of the 『検定料収納証明書貼付台紙』(confirmation slip)

**Attention**  
Please use this option only if you have access to a computer, smartphone, or other environment with a printer.



- During payment periods and application periods mentioned in the application documents, you can make a payment anytime. Please confirm from application documents and complete payment in time for the application period.
- Application on the website must be completed by 2:00pm on the due date, and operation of the terminal machine at the store must be completed by 3:00pm. If you use a credit card, the payment will be completed at the same time as the application on the website. Please complete the procedure by 2:00pm.
- Please note that refund is not possible once you have made a payment of examination fee.

- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is the applicant's information.
- Please directly contact the credit card company if your card is not accepted.
- The 『収納証明書』(official receipt) can be printed from the 『申込み内容照会』(Application Details Inquiry) page only if you have paid by credit card.
- Note that inquiries about payment of examination fees are not answered at convenience stores. Please check the Web site for details.

For questions or problems not mentioned here, please contact :  
E-Service Support Center Tel : +81-3-5952-9052 (24 hours everyday)